

Herscher Community Unit School District No. 2

DR. RICHARD S. DECMAN, SUPERINTENDENT
SHELLY PARSONS, SPECIAL SERVICES DIRECTOR
PETE FALK, CURRICULUM DIRECTOR

SEALED BID FORM

PRINT CLEARLY. Illegible bids will be rejected.

Bidder Name: _____

Full Address: _____

Phone Number: _____

Date Submitted: _____

Item Description: _____

Separate form must be used for each separate item you bid on. ONLY multiples of the same item (ex. 3 tables) can be on the same form.

Bid Amount: _____

Bidder Signature: _____

Submit Bids to:

HERSCHER CUSD #2

Attn: Sealed Bids – Surplus Items

501 N Main Street – PO Box 504

Herscher IL 60941

By submitting a bid, prospective purchasers acknowledge acceptance of the following rules and conditions.

BIDDING RULES:

- Individuals must be at least 21 years of age to place a bid.
- Bids must be received in a SEALED envelope.
- A separate form must be used for each separate item you bid on. Only multiples of the same item (ex. "3 tables") can be on the same form.
- Bids may NOT be canceled once submitted. All bids are to come sealed and will remain sealed until the opening.
- All bids are considered legally binding. Please be sure you are able to complete the purchase at the time you acquire the items should you be the winning bidder. Please seriously consider your bid before placing it.
- Once bids are opened and reviewed, highest bidder will be contacted. If the bidder does not come in to purchase/pick up the item(s) within 5 business days from initial contact, the next highest bidder will be contacted.

"Education... The Ultimate Investment."

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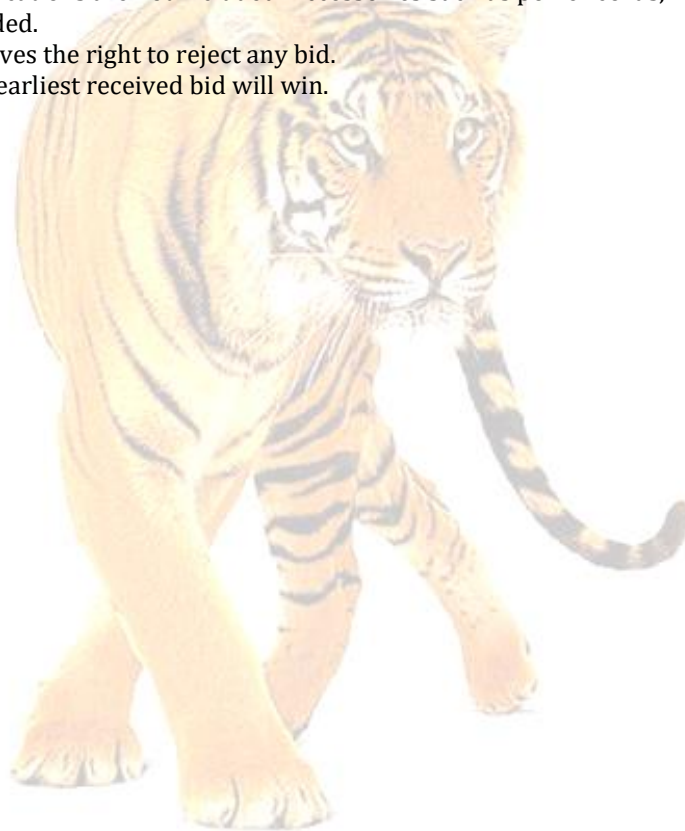
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PAYMENT and POSSESSION:

- All items must be paid for in cash or by official bank check/money order.
- NO PERSONAL or BUSINESS CHECKS.**
- Items won are to be paid for in full no later than the day items are picked-up.
- Delivery is not available.
- All items must be picked-up within (5) business days of being contacted.

ADDITIONAL TERMS:

- Herscher CUSD #2 reserves the right to withdraw any item from the auction at any time, without additional notice.
- All items are sold in "as is" condition.
- Devices are available in "as is" condition. There is no guarantee devices function. Operating systems, office programs and other applications are not included. Accessories such as power cords, AV cords, adaptors, mice, keyboards, etc. not included.
- Herscher CUSD #2 reserves the right to reject any bid.
- In the event of a tie, the earliest received bid will win.



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